
**INSTRUCTIONS FOR 2016 PIT-D
SCHEDULE FOR NEW MEXICO VOLUNTARY CONTRIBUTIONS**

DONATING MONEY FROM YOUR REFUND

When your PIT-1 Return shows an overpayment and you are due a refund, and you want to donate all or part of your refund to a special fund, use PIT-D, *Schedule for New Mexico Voluntary Contributions*.

The funds you can choose are listed on the schedule and described here. If you want to contribute to any funds, complete and attach Schedule PIT-D to your PIT-1.

Requirements

Your total PIT-D contribution may not be more than the amount of your refund.

The Taxation and Revenue Department deducts your total contribution from your refund and then transfers it to the fund(s) you choose. On a joint return, both individuals must agree to all contributions.

Changes Not Allowed

Carefully consider your contributions. If you change your mind, you cannot change your contributions and the Department cannot refund them to you.

IMPORTANT: You also cannot change contributions on an amended return.

NOT DUE A REFUND?

If you are not due a refund but want to contribute to one or more funds, please send your contributions directly to the address shown in the fund's contact information. **Do not** send contributions to the Department.

LINE INSTRUCTIONS

The line instructions describe each fund you can select for contributions. At the end of each description is the contact information for each fund.

Showing the Amount to Contribute to a Fund

On the PIT-D line for the fund, enter the dollar amount you want to contribute.

IMPORTANT: Make sure the total contribution of all funds you choose for contributions is equal to or less than the amount of your overpayment amount from PIT-1, line 39.

LINE 1

Overpayment

Enter the overpayment amount from your PIT-1, line 39.

LINE 2

Share with Wildlife

This program, administered by the New Mexico Game & Fish Department, helps non-game or endangered species. Ninety percent (90%) of donations directly benefit wildlife through research, habitat protection, public education, and wildlife rehabilitation. A free newsletter outlining projects is available through the New Mexico Game & Fish Department.

Contact: Share with Wildlife, 1 Wildlife Way, Santa Fe, NM 87504, or call (505) 476-8111 or (888) 248-6866.

LINE 3

Veterans' State Cemetery Fund

The New Mexico Department of Veterans Services administers this fund to increase the size of the Santa Fe National Cemetery. When total contributions exceed \$1,070,000, the fund will send proceeds over that amount to the Santa Fe State Cemetery Fund.

Contact: New Mexico Department of Veterans Services, 407 Galisteo Street, Room 142, Santa Fe, NM 87504, P.O. Box 2324, Santa Fe, NM 87501, or call (505) 827-6300.

LINE 4

New Mexico Substance Abuse Education Fund

The New Mexico Public Education Department administers the fund for substance abuse education programs in New Mexico schools.

Contact: New Mexico Public Education Department, Coordinated School

Health and Wellness Bureau, 120 S. Federal Place, Room 206, Santa Fe, NM 87501, or call (505) 827-1804 or (505) 827-1821.

LINE 5

New Mexico Forest Re-Leaf Program

The Forestry Division of the New Mexico Energy, Minerals and Natural Resources Department administers this fund through the Conservation Planting Revolving Fund. Donations support an environmental education grant program to plant trees on public lands in New Mexico communities.

Contact: New Mexico Energy, Minerals and Natural Resources Department, New Mexico Forestry Division, 1220 South St. Francis Drive, Santa Fe, NM 87505, call (505) 476-3332 or (505) 476-3325.

LINE 6

National Guard Member and Family Assistance

Contributions are distributed to the Department of Military Affairs to help members, and their families, of the New Mexico National Guard activated for overseas service.



Contact: Department of Military Affairs, 47 Bataan Blvd., Santa Fe, NM 87508, or call the CFO at (505) 474-1909 or the Director at (505) 474-1887.

LINE 7

Kids 'n Parks Transportation Grant Program

Contributions go to field trip costs for children. The State Parks Division of the New Mexico Energy, Minerals and Natural Resources Department administers this grant program.

Contact: New Mexico Energy, Minerals and Natural Resources Department, New Mexico State Parks Division, 1220 South St. Francis Drive, Santa Fe, NM 87505, or call (505) 476-3386, or (888) 667-2757.

LINE 8**Amyotrophic Lateral Sclerosis Research Fund**

The fund is appropriated to the Board of Regents of the University of New Mexico for amyotrophic lateral sclerosis (Lou Gehrig's disease) research. Money in the fund at the end of a fiscal year reverts to the State General Fund.

Contact: UNM School of Medicine, Office of Advancement and Alumni Relations, MSC 08 4720, BMSB 187, 1 University of New Mexico, Albuquerque, NM 87131-0001, or call (505) 272-5112 or (505) 272-9855.

LINE 9**Vietnam Veterans Memorial State Park**

Contributions are distributed to the State Parks Division of the New Mexico Energy, Minerals and Natural Resources Department for the operation, maintenance, and improvement of the Vietnam Veterans Memorial State Park near Angel Fire, New Mexico.

Contact: New Mexico Energy, Minerals and Natural Resources Department, New Mexico State Parks Division, 1220 South St. Francis Drive, Santa Fe, NM 87505, or call (575) 377-2293 or (888) 667-2757.

LINE 10**New Mexico Political Parties**

You may contribute \$2 to any state political party. If you file a joint return, each spouse may contribute \$2 to a political party.

Box 10a: Your Donation

Enter a number from 1 to 6 to indicate the state political party for your donation.

Box 10b: Spouse's Donation

Enter a number from 1 to 6 to indicate the state political party for your spouse's donation.

Line 10: Total Contribution

Enter the total amount of your political party contribution (\$2, or \$4). If no contributions are selected, leave the line blank.

LINE 11**Veterans Enterprise Fund**

Contributions help carry out programs, duties, or services of the Department of Veterans' Services.

Contact: New Mexico Department of Veterans Services, 407 Galisteo Street, Room 142, Santa Fe, NM 87504-2324, P.O. Box 2324, Santa Fe, NM 87501, or call (505) 827-6300.

LINE 12**Lottery Tuition Fund**

Contributions provide tuition assistance for New Mexico resident undergraduates.

Contact: Financial Aid Manager, New Mexico Higher Education Department, 2044 Galisteo Street, Suite 4, Santa Fe, NM 87501-2100, or call (505) 476-8410.

LINE 13**Horse Shelter Rescue Fund**

Contributions are distributed to the Horse Shelter Rescue Fund. The fund helps horse rescue and retirement facilities, registered by the New Mexico Livestock Board, care for homeless horses in New Mexico. The New Mexico Livestock Board administers this fund.

Contact: New Mexico Livestock Board, 300 San Mateo Blvd. NE, Suite 1000, Albuquerque, NM 87108-1500, or call (505) 841-6161.

LINE 14**Animal Care and Facility Fund**

Contributions are paid to the Animal Care and Facility Fund to carry out the statewide cat and dog spay and neuter program.

LINE 15**Supplemental Senior Services**

Seniors with the greatest needs statewide receive services through these contributions to the Aging and Long-Term Services Department.

Contact: Aging and Long-Term Services Department, P.O. Box 27118, Santa Fe, NM 87502-7118, or call (505) 476-4799.

LINE 16**Total of Voluntary Fund Contributions**

Add lines 2 through 15. Enter this total on line 40 of your PIT-1 return.

IMPORTANT: If your total contribution is more than the overpayment amount from PIT-1, line 39, the Department cannot deduct any contributions.