



Animal Protection of New Mexico Employment Opportunity

Job Title: Government Affairs Director

Posting Date(s): December 15, 2020, until filled

Employment Start Date: As soon as possible

Employment Category: Regular, Exempt, Full-time

Compensation: \$41,000 - \$63,000 depending on experience

Location: Santa Fe office (working from home during the COVID-19 pandemic)

Reporting: Government Affairs Manager position reports to Chief Legislative Officer;
No positions reporting to Government Affairs Manager

Summary of Position:

Position Responsibility: To bring about systemic change for animals in New Mexico by supporting the passage of legislation at the state, local, and federal level, including but not limited to direct lobbying, bill development, coalition work, and public campaigns.

Primary Responsibilities and Duties:

- Become conversant in APV-driven initiatives and issues, including but not limited to:
 - Restricting traps, snares, and poisons on public land;
 - Building support and infrastructure for equine rescue and the fight against horse slaughter;
 - Strengthening protections for companion animals and their families facing domestic violence crises;
 - The need to overhaul state wildlife management and non-game and endangered species conservation;
 - Farmed animal welfare measures; and
 - Other cruelty issues such as hoarding and extreme animal abuse.
- Lobby decisionmakers, including a presence during the annual state legislative session during both regular and evening hours (physical presence in Santa Fe when public health orders permit; online presence and monitoring until that time)
- Testify at committee hearings on legislation

- Develop and prepare lobbying materials
- Conduct in-depth issue and legislative research
- Participate in coalition work
- Develop content and manage collateral material projects to support legislative and policy efforts, including the annual APV Scorecard, eAlerts, social media, and blogs
- Serve as an additional spokesperson on issues/legislation in the media and at public/community outreach events or presentations
- Track and monitor legislation as part of the APV lobby team
- Take on any other tasks necessary to facilitate successful advocacy for animals on behalf of APV and APNM, including coordinating and collaborating with coworkers providing support for government affairs work, event planning and coordination, and fundraising as needed

Skills and Competency Areas:

- Computer-literate and experienced in using a variety of software and online tools, including Microsoft Outlook email, Excel, Word, online research, social media
- Willingness to work non-traditional hours (e.g., evenings, weekends, extended hours) in the case of the legislative session, special events, and urgent time-sensitive matters in order to meet deadlines or achieve outcomes
- Sound verbal and written communication skills
- Can adapt and respond with flexibility to reasonable changes in work priorities and circumstances
- High attention to detail
- Highly organized with the ability to manage multiple tasks simultaneously
- Strong sensitivity and responsiveness to deadlines
- Desire to work in and support a team environment and its goals
- Ability to remain calm under pressure or in conflict situations
- Familiarity with New Mexico preferred
- Spanish or Indigenous language abilities a plus

Travel Requirements: Occasional travel throughout New Mexico may be required for lobbying & outreach work. Occasional travel to APNM/APV Albuquerque office. Valid NM driver's license, vehicle, and insurance required.

Minimum Physical Requirements: Occasional lifting/moving materials for some projects.

Education/Experience Requirements:

- Bachelor's degree required; Graduate/Law degree a plus but not required
- Previous employment experience or academic focus in political science, law, government policy, or public affairs required
- Demonstrated interest for the welfare and protection of animals in New Mexico

How to Apply: Send resumé and cover letter to Daniel Abram, Deputy Director, daniel@apnm.org.